

# PLACEMENT POLICY FOR SEED STUDENTS

- Placement assistance will be provided to all those candidates who have completed at least one course from SEED and appear for SEED Qualifying Test for Placement (QTP) and Assessment of respective skill(s) to avail the facility of getting job opportunities for that respective skill(s) subject to the candidate being eligible as per the "Placement Assistance Qualifying Process".
- Placement will be given to all candidates who are Science and Engineering graduates or Postgraduates in Computer science and any Engineering discipline.
- Candidates who are undergoing graduation and or Post Graduation will be provided placement assistance after their Curriculum Completion and Provided they fit in the eligibility criteria.
- It is mandatory for Candidates to have valid SEED certificates & only such candidates will be allowed to participate in the placement process.
- Participation in Mega Placement Event is available only for those students who have a mark sheet post QTP & the same is valid. Students without a valid mark sheet will be required to appear for QTP again to not only ensure participation in Mega Placement Event but also get additional off campus placement opportunities.
- **All the candidates** who are appearing for **SEED QTP** test will be issued marks sheet which will be valid for 6 months.
- The candidates who successfully qualify the mandatory requirements & appear for SEED QTP are only eligible to avail the facility of placement by paying prescribed fees for QTP as per the "Placement Assistance Qualifying Process" guidelines..
- All Candidates who have appeared for SEED QTP & are eligible as per the Validity Period can participate in the Mega Placement Event.
- Each candidate will be given chances to appear for the selection process of different IT Companies as per the assessment and valid score card.
- Candidates are requested to contact ONLY the Placement cell for any query regarding further news and updates on the placement activity.
- Placement cell will communicate to the candidates ONLY via email or SMS or if required by phone or by GOOGLE group for all placement related activities from time to time.
- Candidates need to adhere to the time schedule and code of conduct during the placement activity failing which they will be debarred from placement process.
- If the candidate gets selected by a company then he / she will have to join the company. SEED will remove the name/s of the student from the placement list and no further placement assistance will be given as it is deemed that candidate has joined the company post selection.
- If a candidate gets selected in more than one company, he / she will be given 12 hours time to choose his / her preference, failing which the company which declares the result first will automatically be finalized as his / her preferred choice. SEED will inform the other company/s directly for withdrawal of offer.
- All the companies conduct "**Aptitude Test, Technical Test, Language Test, Technical & HR interview & Group Discussions**", all students are advised to prepare very well in advance for the same.
- The selection process will be conducted at SEED campus or at recruiting company's premises. The students will have to appear for the same at their own expenses.
- Candidates are short listed by recruiting companies as per their criteria and we do not have any control on the same. Company has all the rights to modify the eligibility criteria without notice and can reject any candidate as per their discretion.
- If a candidate applies for company or chance / attempt given by SEED and is not able to attend the same due to some reason, it is the responsibility of the candidate to inform **SEED Placement Cell** well in advance. Such attempts will be counted as Opportunities provided by SEED irrespective of the fact that the candidate has / could not attend the company selection process.
- All candidates need to follow the formal dress code (Ladies salwar kameez/ sarees/ western formals; Gentleman western formals) for any selection process through SEED.
- All the students are required to register for the placement process by submitting their SEED CV in the prescribed format **only** to the corresponding placement coordinator. Submitting CV in SEED Format is mandatory.
- At the registration process all the documents are compulsory to be produced for verification at the time of registration as given in the placement registration process.
- Modification / Updation in Candidate profile or change of contact information will be the responsibility of the student to convey the same by email on [placement@seedinfotech.com](mailto:placement@seedinfotech.com) with subject line change in CV or Change in contact only.
- Candidate is free to withdraw his/her candidature from the SEED Placement activity at any given point of time by submitting their applications in writing by email to SEED placement team. In such cases there will be no refund of any amount payable by SEED to candidate & the Placement Team will remove such candidate profiles from the placement database.
- Candidates who participated but are not placed in any **Career Fest or off campus selection process** can re-register for further campus placement by reappearing for the QTP.
- The candidates who have availed or availing the facility of placement assistance having a valid SEED QTP mark sheet are eligible to appear for Mega Campus Event in the respective skills only.
- There is no limitation of chance to attend companies participating in the career fest. The candidates with the respective required skills learnt at SEED will be allowed on priority to go ahead with the company.
- SEED reserves all right to restrict or allow a candidate to go ahead with non respective skills in the career fest.
- The candidate not following the code of conduct will not be allowed to go ahead with the career fest.
- The candidates who have balance of attempts can continue with it after the career fest.

# CAREER FEST

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## SEED CAMPUS RECRUITMENT

