



PLACEMENT ASSISTANCE POLICY FOR SEED STUDENTS

Eligibility Criteria

- ◆ Two modular courses should have been completed from SEED INFOTECH LTD. out of which one has to be either Asp.Net or Advance Java.
- ◆ All candidates, (from job oriented courses as well) are eligible for placement assistance, only after they successfully qualify 'SEED QTP'
- ◆ Placement assistance is given mainly to those candidates who have graduated from any engineering or computer science stream
- ◆ However candidates like undergraduates, other Diploma holders, B.Com, BA and other such categories can register for placement assistance. Our past experience only suggests that the opportunity for such candidates is very limited.
- ◆ Candidates must have a valid SEED Merit Certificate, for registration.
- ◆ QTP mark sheet is valid for 6 months from the date of issue. Placement assistance will be provided only till the date of validity of the QTP test mark sheet.

SEED's Commitment

- ◆ SEED INFOTECH LTD. commitment is only for placement assistance and not job guarantee.
- ◆ All candidates successfully qualifying QTP will get 4 placement calls each.

Registration Process

- ◆ Fees towards placement assistance registration - Rs. 600.
- ◆ At the time of registration, all the under - mentioned academic documents should be produced for verification. (Mark - sheets of Std. X, XII, Graduation, Post graduation if applicable, SEED certificate(s) and resume` in SEED CV format. (<http://training.seedinfotech.com/pages/placements.asp>)
- ◆ It is obligatory for any candidate to communicate any change / updation in candidate profile or change of contact information. The said communication should be done via email or in person to placement@seedinfotech.com with subject line 'Change in CV' or 'Change in contact details'. It is also compulsory to mention the registration number. The details sent by any other mode or to any other e-mail id will not be entertained and SEED will not be responsible for affecting those changes.
- ◆ Any candidate is free to withdraw his/her candidature from the SEED Placement activity at any juncture by submitting his/her application in writing / email to SEED placement team. In such cases there will be no refund of any fees paid to SEED for any purpose.
- ◆ Our placement cell will communicate with the candidates via email, SMS, or if required by phone or through GOOGLE group for all activities from time to time. All candidates must join SEED Google group (refer group joining).

SEED QTP

- ◆ Most of the companies conduct 'Aptitude Test and/or Technical Test and/or English Language Test, and/or Technical Interview and/or HR Interview and/or Group Discussions'. All students are advised to prepare themselves, well in advance for the same.
- ◆ Students need to clear the QTP within 21 days from the registration or within one year of completion of any job oriented diploma
- ◆ QTP is an assessment test, which qualifies a candidate for placement assistance from SEED Infotech Ltd. The said test contains 7 papers. Given below are the details of the same.

Sr	QTP Category	No of papers	Subjects	Passing Criteria
1	Aptitude Test	3	Maths, English language, Logical reasoning	Average marks of all 3 papers should be minimum 50%
2	Technical Test	2	Computer Fundamentals, C, C++, RDBMS concepts	Average marks of both the papers should be minimum 50%
3	Specialized Test	2	Java & Adv. Java, VB.Net, C# and ASP.Net	Average marks of both the papers should be minimum 50%

- ◆ There is no negative marking under any category; Student can reappear for any single category in QTP by paying additional Rs.150/- for each category. A candidate can give re-examination under any category for a maximum two times or can re - register once again in one month from the date of last paper.
- ◆ For more information about the syllabus refer SEED QTP syllabus (<http://training.seedinfotech.com/pages/placements.asp>).

Job Assistance

- ◆ If any candidate does not accept the given placement call or does not attend the selection process, the same (1 job call) will be counted as two calls. To avoid such disciplinary action, candidates must inform placement cell well in time.
- ◆ SEED will not provide any further placement assistance to the candidate who gets selected once.
- ◆ Students can expect the further placement assistance only if his/her gross salary package is less than Rs. 54000/- per annum.
- ◆ If a candidate gets selected in more than one company, he / she will be given 12 hours time to choose his / her company preference, failing which the company which declares the result first will automatically be finalized as his / her preferred choice. SEED will inform the other company(s) directly for withdrawal of offer.
- ◆ The selection process will be conducted at SEED campus or at the recruiting company's premises. The students will have to appear for the same at their own expense.
- ◆ Candidates are short listed by recruiting companies as per their own criteria and SEED does not impose any control on the same. The company has the right to modify its eligibility criteria without any prior notice and can reject any candidate at their discretion.

Code of Conduct

- ◆ Candidates need to adhere to the time schedule and code of conduct, during the placement activity failing which they will be debarred from placement assistance process.
- ◆ Any candidate who violates the rules & regulations of placement assistance / policy will not get assistance for placements.
- ◆ All candidates need to follow the formal dress code for any selection process through SEED.
- ◆ Any query you have about the company and the selection procedure should be asked in the pre-placement talk to the company representative only and not to the Placement Team members afterwards.
- ◆ Maintain discipline and obey the instructions given by the placement team, failing which you will be asked to leave the selection process and can be debarred from the placement process.
- ◆ Always carry sufficient number of copies of CV / Resume` / Bio-data in SEED CV / Resume / Bio-data format and your own CV / Resume / Bio-data, passport size photographs, pen, pencil, qualification proofs, certificates and sufficient copies of qualification proofs and certificates.
- ◆ Always carry your SEED QTP Marks sheet in original and a photo id proof.

SEED Google Group

Many of those who have joined SEED's Google Group are already getting regular mails from Team Placements. All those who want to join the group and see the postings from SEED should do the following:

- 1) Firstly you need to have a gmail account; if you don't have any, go to www.gmail.com & create your account.
- 2) Then in order to see the postings on SEED Google group, go to www.google.co.in where you can see 'groups' option. Click on that option.
- 3) Click on 'sign in' option which you will see on your right hand side.
- 4) Sign in with your details, i.e. user name & password of gmail and then provide the nick name as asked and continue
- 5) Sign in again with your gmail account details; you can now see a 'search group' window, where you can type "seed Infotech master"
- 6) Click on 'join this group' option
- 7) It will ask you "How do you want to read this group?" Give the option as 'email' from the given options & click on 'join this group'
- 8) Then in 'discussions' on right hand side, you can see the header 'postings from SEED INFOTECH LTD'.
- 9) To close the window click on 'sign out'
- 10) To check the postings thereafter follow step no 2, 3, 8 and 9.

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